



## Contact

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**Fax:** +49-3641-931128

**Email:**

**Address for visitors:**

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Master Service Centre  
Zwaetzengasse 3  
07743 Jena  
GERMANY

Postal address (post-office box number):

Friedrich Schiller University Jena  
Master Service Centre  
07737 Jena  
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### Consultation hours of the Master Service Centre:

#### BY PHONE

**Monday to Friday from 09:00 a.m.-10:00 a.m. and from 01:00 p.m. - 02:00 p.m.**

#### OPEN OFFICE

**Tuesday + Wednesday from 02:00 p.m. - 03:00 p.m.**

**Thursday + Friday from 10:00 a.m. - 11:00 a.m.**

**Appointment for consultation outside the regular consultation hours (after previous agreement):**

**Monday - Friday**

**from 10:00 a.m. - 12:00a.m**

**and 02:00p.m. - 03:00 p.m.**

**The Master Service Center will be closed in May 1, 10 and 21.**